



RGS SURREY HILLS

Acceptance Form

Child's Full Name:

Name Generally Used:

Date of Birth:

Students Ethnic Origin (e.g. White British, Mixed, Chinese, Black British etc)

Date of Entry:

Year Group:

Day Pupil

Weekly Boarding

Full Boarding

(Please circle your requirement)

We hereby accept the offer of a place at the School for the pupil named above with effect from the

Autumn

Spring

Summer term

20_____

Before signing this Acceptance Form, you should read fully the School's Terms and Conditions, which are attached to this Acceptance Form. By completing, signing and returning this form and paying the deposit, you and the School enter into a legally binding contract, upon the Terms and Conditions. If you subsequently change your mind and decide to withdraw your child before he/she takes up his or her place, you may lose your deposit and be responsible for paying us fees in lieu of notice – see [Clause 3](#) of the Terms and Conditions for more information about this.

We acknowledge that we and our child shall observe and be bound by the **School Rules**.

By signing this Acceptance Form, we confirm (if applicable) we are not (jointly or individually) in arrears on the payment of any fees or charges owing to our child's current (or previous) school or educational establishment.

By signing this Acceptance Form we also confirm that:

1. All holders of parental responsibility¹ for the above-named pupil have signed this **Acceptance Form** and that no one else holds parental responsibility for him or her;
2. Any information or circumstances about or relating to us and/or our child that has been notified to the School (including on the School's Registration Form as part of the School's registration and admissions process) is and remains complete and accurate as at the date when we sign this **Acceptance Form**;
3. Our child has the right to enter, live and study in the United Kingdom and, if we require the School to sponsor our child as a condition of his/her entry into the United Kingdom, such requirement has previously been notified to the School;
4. Unless we have notified the School otherwise, there are no court orders in place in respect of the care or living arrangements of our child or the payment of fees for his/her education;
5. We, the above-named child's mother and father, co-habit/live separately at the address(es) shown below and we agree to notify the School immediately of any change of address or our family circumstances.
6. **Offers after Testing:** All students whose places are offered on the basis of tests undertaken outside RGS Surrey Hills will be required to re-sit tests at the start of their course. Should the results reveal a significant discrepancy in the child's standard, making the course offered inaccessible to him or her, then the place will be withdrawn and the parent(s) will forfeit the deposit paid and be liable for the first term's fees (see [Clause 13\(a\)\(ii\)](#) of the Terms and Conditions). If the place is withdrawn under this paragraph and a UK Visa has been sponsored by the School, we will inform the UK Border Agency of the facts and the Visa may be revoked.

PLEASE NOTE:

1. **Data Protection:** The School may obtain, use and hold "personal data" including "sensitive personal data" such as medical information, to be processed lawfully and fairly in accordance with the Data Protection Act 2018, for the purposes of safeguarding and promoting the welfare of your child(ren) and ensuring that all relevant legal obligations of the School and yourselves are complied with. Please see [Clause 10](#) of the Terms and Conditions for more information about this.
2. **School Fees:** You consent to the School making enquiries of your child's current and previous schools for confirmation that all sums due and owing to such schools have been paid and you consent to the School informing any other school or educational establishment to which you propose sending your child if any fees of this School are unpaid. Please see [Clause 4\(f\)\(iv\)](#) of the Terms and Conditions for more information about this.

WE enclose the details of the Bank Transfer to the School account under the reference:
being the deposit which will be held without payment of interest in the general account of the School in accordance with the **Terms and Conditions** (see Clause 2).

NOTES DEPOSIT DETAILS:

- **Parent/s permanently resident in the UK:** for **Day and Boarding Pupils** the deposit is £1,000, all of which will be retained during the period of the pupil's tenure at RGS Surrey Hills. This deposit will be refunded from one month after the last day of the pupil's final term less any outstanding fees.
- **Parent/s NOT permanently resident in the UK:** for **Day and Boarding Pupils** the deposit is £4,000 for EU residents or £5,000 for non EU residents, all of which will be retained during the period of the pupil's tenure at RGS Surrey Hills. This deposit will be refunded from one month after the last day of the pupil's final term less any outstanding fees.

In the event that the pupil is withdrawn prior to entering RGS Surrey Hills, a full term's fees will be due and will be offset against any retained deposit (see Clause 3 of the Terms and Conditions).

We are working hard to provide opportunities for deserving children from families with restricted financial means to have access to a RGS Surrey Hills education. This is achieved through our Bursaries Programme. If you would like to help us with this by donating all or part of your deposit to our programme, please indicate your wishes below:

☐ Yes **50%** ☐ Yes **100%** ☐ No

Please note that any donations made cannot subsequently be used to offset fees or other charges remaining due at the end of the pupil's tenure at the school.

DETAILS OF OUR BANK ARE:

Barclays Bank PLC, Barclays Corporate Team, 90-92 High Street, Crawley, West Sussex RH10 1BP
Account Name: Reigate Grammar School; Account: **30874396**; Sort Code: **20-17-27**
IBAN: **GB91BARC20172730874396**; SWIFTBIC: **BARCGB22**

PARENT/GUARDIAN DETAILS AND SIGNATURE OF ACCEPTANCE

Name in Full _____

Relationship to Child _____

Contact Tel No _____

Mobile _____

Email _____

Address _____

Occupation _____

Company Name _____

Date _____

1st Signature _____

Name in Full _____

Relationship to Child _____

Contact Tel No _____

Mobile _____

Email _____

Address (if different) _____

Occupation _____

Company Name _____

Date _____

2nd Signature _____

We consent to our child's image being published on:

☐ Parent & Guardian internal newsletter

☐ Printed materials

☐ Social Media and School Website

PLEASE NOTE

Each person with Parental Responsibility for the child is required to sign this Acceptance Form and the School is entitled to treat any instruction, authority, request or prohibition received from one signatory as having been given on behalf of all signatories and therefore on behalf of all those with Parental Responsibility for the child. **An exception to this** is with regard to a notice of withdrawal of the child from the School – such notice must be signed by **all** those with Parental Responsibility for the child. See Clause 8(i) of the Terms and Conditions.

- 1) Parental responsibility is defined in the Children Act 1989 as “all the rights, duties, powers and responsibilities and authority which by law a parent of a child has in relation to the child and his or her property”. It equates to legal responsibility for the child. If you have any doubts about whether you do or do not have parental responsibility for the child you may wish to seek legal advice.